

**KINGSVILLE TOWNSHIP TRUSTEES REGULAR**  
**July 10, 2019**

The regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Karl Brunell made a motion to waive the reading of the June 26, 2019 regular meeting minutes and approve with several corrections. Mike Cliff seconded the motion; all yes. Copies of the minutes were available.

<b>FINANCIAL REPORT:</b>	Receipts	\$ 755.00
	June ACH	20,593.39
	Expenses	<u>21,688.01</u>
	Balance	\$953,015.50

**CORRESPONDENCE:** 1) Need to sign Resolution 2019-009 for the adoption of the 2017 Ohio Fire Code. 2) Letter from OPWC approving Project CG38W for Fox Road. 3) Lowe's credit cards arrived. 4) Motion for forfeiture of parcels of land encumbered with delinquent land tax liens from Common Pleas Court. 5) Meter reading needs done at Fire hall-information given to Jesse. Jesse reported that a new meter was going to be installed on Friday.

**PUBLIC COMMENTS/CONCERNS:** 1) Ted Robishaw, 2976 Priest Street, asked why there was not a flag at the fire hall-Jesse Sopko said that there was a temporary on right now but they were waiting on new lighting and flag. He also was asking about the cost of placing his sister's ashes on his plot at Lulu Falls-Neal Stewart explained that Haines will bill him for the foundation and there would be a \$300.00 opening and closing fee due to the Township.

**DEPARTMENT REPORTS:**

Road/Service: Neal spoke with Bunn Enterprise last week and they are shooting for last week of July or first week of August to do the ditches on Brydle Road. Cost for dust control on Brydle Road will cost around \$25,000.00; it will take 6400 to 6500 gallon of MC70 and 120 ton of stone. River and Kingsbury Roads will be an additional \$8,000.00. He would will to check with Marticco on the cost for spray and chip. He can get pee stone for \$21.00/ton delivered to the job. It would cost around \$2,500.00 more for Alleghany stone if we could get it for the same cost as last year.

Fire/EMS: There have been 424 runs to date. All of the sizing has been completed for new fire gear. The chief has completed 3 fire inspections to the following: 5760 Rt 193, Grab N Go, 3407 Rt 84, 84 video and 5552 Rt. 193, Kays Place. A deficiency's will be rechecked on August 8, 2019. The fire chief has requested all commercial builds to get a fire box-KNOX lock box to eliminate and unnecessary forced entries. He has given them the information to be verified with the fire department so that they get the correct ones. Unit #619 is back in full service. The nox sensor needed to be replaced. It was fixed by Countryside at a cost of \$838.21.

Zoning: Mike Defazio, Zoning Inspector, reported two new permits-both to Ralph and Peg Freetly, 5714 Donna Drive, one enclosed porch and one covered porch. He also sent out four high grass notices. 5799 S Wright Street, 5952 Lake Street, 5284 S Wright Street and 3162 E Main Street.

**OLD BUSINESS:** 1) The township does not charge business for fire inspections at this time and it will remain that way for now due to fire chief asking businesses to get the lock boxes. 2) Jesse asked talked about the possibility of going to MARCS communications. Mike Cliff said that we had tried in the past and it is good for the day to day and for MVA but surrounding departments were not interested. Jesse said that there are individual grants out there that the township could request due to the potential dispatching cost increase. The increase will be anywhere from \$7,000 to \$12,000 when they go to MDT (Mobile Data Terminal).

3) A discussion was held regarding service plans versus annual cost for fire/ems equipment preventative maintenance/inspections. Mike's opinion is that he does not like to pay for extended manufactured warranty and feels that is kind of like service plans. Karl's opinion is that we should be inspecting and having service plans on life saving equipment. Jim would like to see the annual cost with and/or without a service plan. The discuss was tabled at this time. 4) Jim Branch successfully completed is Sunshine Law training through the Ohio Attorney General's office. 5) Neal reported that the plumber was almost done and that the inspection will be tomorrow. The electrician has some more work that needs done. The floors are in. Dave Payn was there and took notes on what still needed to be completed. He thinks that the ceiling will be red flagged due to it not being what is in the specs. He also noted that there are no light switches at any door and the exhaust fans need to be boxed in. The stairs are a work in progress and there is no 6" baseboard up which is also in the specs. The furnace guy needs a concrete pad so that he can set the air conditioning unit. 6) Neal got prices on 96-gallon fuel tanks from Tractor Supply. The township will need to purchase two; one for the township and one to replace the one lost in the fire that was borrowed from Mr. Anderson. The cost is \$906.00 for each one. 7) Discussion on purchasing the following will be needed for the final insurance reimbursement as follows: \$3,700.00 Lowes for basic tools, \$51, 7875 welding/signs and bigger ticket items, \$5,500.00 Tractor Supply vacuum, rock box and yard rake, Lake Shore Auto- creeper, hose clamps and rack, NAPA battery charger, Tractor Supply –ratchet binder, Signs- \$10,385.00, need to find company for banners, need model number for table saw, Office Max, furniture and supplies, chop saw \$2,100 plus blades, Hudson Communications, repeater, antennas and base radio and radio for bucket truck. Jim and Neal will get together tomorrow and get as much as possible. 8) Jesse updated us on somethings that he has been working on. Ohio Forestry Grant needs to be completed by July 30, 2019 via email. Ohio MARCS subscription has been signed. This is for 12-15 digital portable radios. They are Motorola XTS 2500 radios. There would be a cost of \$20/month/radio or \$3600.00 annually. Used radios cost about \$300 each versus new digital radios from \$2,000.00 to \$5,000.00. ODNR-Forestry Division-signed a cooperative agreement where the township will report all wild fire/grass fires to FFP. CPR Classes will be July 11, 2019 and July 24, 2019 and there are 8 people signed up so far. MABAS cards are nearing completion. North Kingsville, Sheffield, Conneaut and Ashtabula Township will be added. With Kingsville, North Kingsville and Ashtabula Township having Engine's Sheffield a Tender and Conneaut an Ambulance.

**NEW BUSINESS:** 1) Jim Branch made a motion to adopt Resolution 2019-009 for the Fire Code. Mike Cliff seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes. 2) Mike Cliff made a motion for Jim Branch to make purchases for fire loss equipment before July 15, 2019 to help out Neal. Jim Branch seconded the motion; all yes. 3) Jim Branch made a motion for Neal Stewart to make fire loss purchases prior to July 15, 2019 from the priority list if the cost comes in at least 20% under the insurance reimbursement amount. Karl Brunell seconded the motion; all yes. 5) Jim Branch made a motion to appoint Joseph Cunningham, 6087 Mill Street, to the BZA. Karl Brunell seconded the motion; all yes. 6) Mike Cliff made a motion to do dust control on Brydle, River and Kingsbury Roads at a cost not to exceed \$40,000.00 using Alleghany stone. Open for discussion. Karl Brunell seconded the motion; all yes. 7) Neal reported that there were several trees that need to be trimmed or removed at the both cemeteries. The trustees asked him to get quotes from Randolph and Brobst Tree Service. 8) Neal reported that the old fuel island is gone. The cost for concrete needed at the garage for parking and sidewalks will be about \$10,000.00 and it will cost about \$4,000.00 to have the finish work and sealant done. The specs for a new fuel island are at the County Engineer's office. Plymouth donated the specs to them so that they could get the specs. 9) Jesse reported that from June 30 to July 27, 2019 the EMS/Fire has 32 open hours at this time and they are at 95% guaranteed paramedic coverage. Jesse has 31.50 hours of comp time accumulated. No resignations and no additional shifted positions at this time. There is one new applicant still

completing pre hire. For the budget only 37.68 % utilized and 43.30 % of salaries allocated. The EMS billing rate increase took effect. There is no current contract for our life packs. We did have Stryker service contract for Unit 619 life pack 15 in 2014 and Unit 609 life pack 15 in 2017. EMSAR Service was completed on July 2, 2019 for the power load and cot. Minor repairs need for Unit 619 at a cost of \$1333.73. Building upgrades are on hold until the new credit card gets here. The entry floor has been started. Jesse will be purchasing the fire code book once the credit card is here. Greatwave Communication was in and the township will no longer have the "complementary TV package" pricing. Jesse is waiting on quotes from Spectrum, Windstream and Greatwave Communications for full package.

Karl Brunell made a motion to go into Executive Session with Fire Chief Sopko. Mike Cliff seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

Karl Brunell made a motion to back into regular session. Mike Cliff seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

Once back in regular session Karl Brunell made a motion to adjourn the July 10, 2019 regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

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Mike Cliff, Chairman

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Sarah Patterson, Fiscal Officer